DETAILED INSPECTION CHECKLIST

FA SC STMT TEXT

770 **FACILITIES PLANNING & PROGRAM SYSTEM**

Functional Area Manager: LFL

Point of Contact: Ms. Sue Goodfellow

(COML) 571-256-2781

E-mail: sue.goodfellow@usmc.mil Date Last Revised: 17 October 2014

770 00 NO SUBCAT FOR THESE STATEMENTS

770 00 001 Was Facilities Support Requirements (FSR) used as the primary loading

source document to determine Basic Facility Requirements (BFR)?

Reference

MCO P11000.12C, par 2002

770 00 002 Did activity maintain an up-to-date file of approved NAVMC 10915s for

planned and programmed projects (BFR item determination sheets)?

Reference

MCO P11000.12C, par 4003.5

770 00 003 Was close coordination maintained between the facility planner and the

fiscal or plant account manager?

Reference

MCO P11000.12C, par 4004.2

770 00 004 Was the real property inventory maintained accurately?

Reference

MCO P11000.12C, par 4004.2

770 00 005 Were category codes reported on the Real Property Inventory (RPI)

consistent with the actual use category codes?

Reference

MCO P11000.12C, par 4004; MCO P11000.14, par 0405

770 00 006 Did activity facilities management office complete and forward to the base

plant or real property account office a DD 1354 after usable completion for

each facility receiving capital improvements or new construction?

Reference UFC 1-300-08

770 00 007 Were Facility Planning Documents (FPDS) kept up-to-date, reflecting

requirements (BFR), assets (RPI), construction/improvements projects,

and valid planning proposal changes, additions, or disposals?

Reference

MCO P11000.12C, par 4005.1

DETAILED INSPECTION CHECKLIST

770 00 008 Was an up-to-date General Development Layer maintained by the activity in its Geographical Information System (GIS) repository? Reference MCO P11000.12C, par 3002.1 770 00 009 Did projects involving acquisition or modification of class 2 Marine Corps property and certain items of class 3 property (re-locatable buildings, trailers, vans, etc.) have site approvals on file, prior to the start of project design? Reference MCO P11000.12C, par 3003 770 00 010 Did project sites approved by the activity commander conform to the planned development illustrated in the current master plan? Reference MCO P11000.12C, par 3003.1 770 00 011 Did structures penetrating the imaginary airfield surfaces have approved waivers? Reference MCO P11000.12C, par 3003.7 770 00 012 Did facilities located within explosive safety quantity distance arcs have current waivers of, or exemption from, explosives safety criteria? Reference MCO P11000.12C, par 3003.5 770 00 013 Had CMC approval been obtained for re-locatable buildings used as interim facilities? Reference MCO P11000.12C, par 12002 Had facilities slated for demolition as part of the MCON, Non-Appropriated 770 00 014 Fund (NAF), or Japanese Facility Improvement Program (JFIP) projects been demolished? Reference MCO P11000.12C, par 2003.4 770 00 015 Was MCON planning and programming documentation submitted on time in accordance with the CMC biennial Military Construction (MILCON) guidance letter? Reference MCO P11000.12C, par 4001.1

DETAILED INSPECTION CHECKLIST

770 00 016 Were quantitative data in block 11 and item 13 of DD 1391s for HQMC funded MCON, NAF, and Operations and Maintenance (O&MMC) projects consistent with Facility Planning Document (FPD) data? Reference MCO P11000.12C, par 4008.2 770 00 017 Were copies of the appropriate Facility Planning Documents (FPDS) and site approvals included with MCON, NAF, unspecified minor construction and O&MMC project submissions? Reference MCO P11000.12C, par 4008.1, 9004.1, and 5002.2 770 00 018 Is documentation for NAF projects complete, to include all construction, architect/engineering fee, contingency, supervision/inspection/over head, and collateral equipment costs? Reference MCO 11000.12C, par 9004.1a-f 770 00 019 Did MILCON project submissions contain all supporting documentation required by the biennial MILCON guidance letter? Reference MCO P11000.12C, par 4008; NAVFACINST 11010.44E, par 11.8 and 11.9 770 00 020 Were MILCON and NAF projects submitted supported by the facilities inventory and planning system? Reference MCO P11000.12C, par 4005.3